

# CHIPPENHAM WITHOUT PARISH COUNCIL

www.chippenhamwithoutparishcouncil.gov.uk

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23 April 2018

Dear Councillor,

You are summoned to a **Meeting of the Chippenham Without Parish Council**, which will be held on **Wednesday 25<sup>th</sup> April 2018** commencing at **7.30pm** at **St Peter's Church, Lordsmead, Chippenham**.

Yours faithfully,

*Vivian Vines*

Vivian A Vines MBE Clerk of the Council

**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

## AGENDA

1. **APOLOGIES FOR ABSENCE:** To note and agree Apologies received from Council Members.  
Apologies have been received from Cllr S Eades
2. **Declaration(s) of Interest - in accordance with Chippenham Without Parish Council's Code of Conduct and Standing Orders**
3. **FINANCE:** To consider financial matters and to receive notification of any receipts and any invoices for payment
  - a) To consider and approve any payments required **(For Decision)**

WALC Annual Subscription 2018/2019. Inv SUB 18/19-57 01.04.18	£ 73.12
Team Schemes Inv-0124, speed signage 28.03.18	£ 123.00
Information Commissioner. Data Protection Registration 18/19	£ 35.00

**(see attached)**
4. **CLERKS REPORT:** To note items received for decision, information, circulation and for future discussion and matters arising and updates from previous meeting/s
  - a) Street Trading Consent. The Council has been consulted by Wiltshire Council on an application under the Local Government (Miscellaneous Provisions) Act 1982 in regard to "The Coffee Girl", serving freshly brewed, locally roasted coffee, hot beverages, pastries and homemade cakes. Trading location is given as The Layby on the A4 near the A350 Roundabout and next to Chequers Farm and Trading Times are given as Monday – Friday (inclusive) 07:00-13:00 and on Saturdays 10:30-14.30. A Council response is required by 11<sup>th</sup> May 2018. **(see attached) (For Decision)**
  - b) Wiltshire Council - Briefing Note No 348 – The Council has received a Briefing Note in regards to the Electoral Review of Wiltshire Council – Update Consultation on New Division Boundaries. A copy of the Wiltshire Council Preliminary Stage Submission to the Boundary Commission (March 2018) was also provided. **(see attached) (to note) (For Decision)**

- c) Wiltshire Council – Town and Parish Councils Training and Networking Day. The Council has received notification that this event will take place on Friday 15<sup>th</sup> June 2018 from 9.00am to 4.00pm at Trowbridge Civic Centre. Attendance is limited to a maximum of two representatives from each Council with booking required by Friday 18<sup>th</sup> May 2018. **(see attached) (to note) (For Decision)**
- d) Wiltshire Council - Briefing Note No 349 – The Council has received a Briefing Note in regards to Changes in Planning Legislation – Permission in Principle. This updates the Council on the introduction by the Government of a new method of obtaining planning permission to build new housing, applicable from 1<sup>st</sup> June 2018. **(see attached) (to note)**
- e) Data Protection Registration. The Council is advised that Data Protection Registration under the Data Protection Act 1998 was required and that it is legally required to renew the registration every year. As a Public Authority with less than 249 members of staff the cost is currently £35.00. This is likely to change with the introduction of GDPR on the 25<sup>th</sup> May 2018 to £40.00 but any new fee will be payable when a registration expires. The Council is asked to note that the Clerk has registered the Council on the 23<sup>rd</sup> April 2018 to comply with the Law. **(to note)**

**5. COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING:**

An opportunity for Council Members to raise items and issues which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to the next Meeting.

- 6. DATE OF NEXT MEETING:** The Council Annual Meeting is scheduled for **7.45pm, Wednesday 30<sup>th</sup> May 2018** at St Peter's Church Hall, Lordsmead. On the closure of this Meeting the Council will hold a Full Council Meeting